Department Heads Report – September 20th, 2018

Summer Reading Program was a success -- 300 entries in the raffle, and the 10 winners were drawn on the 4th – Sharon Roth was the $100 winner and very, very pleased. We do still have a few envelopes to be picked up, and I will be contacting those folks again to congratulate and remind.

We are moving ahead with programming; next meeting is Thursday morning. Trying to get some things that might draw in a more diverse crowd. Any ideas?

GCC workstudy students started last week. We have Shannon Gilchreast for 10 hours and India Holmes for 8 hours a week. They are both very good shelvers, will be working on both sides and we are trying to do it on an ‘as needed’ basis so that, hopefully, neither side gets over run with put aways. For me, this is going to be a pleasure as neither needs intensive training, and as they are friends, it will make joint projects easy on everyone.

I am putting together a series of ‘cheat sheets’ for when Diane, Francesca, Pamela or I are out sick or on vacation. There is now a ‘vacation’ folder on the L-drive that has a folder for each of us, with our cheat sheets in them. This is a work in progress and is going to take a few weeks … or more. The goal is to make it easier for those filling in to find the information they need to not feel dropped off the deep end of the pier. … into shark infested waters …. with no life raft and poor swimming skills.

Can we get/buy some sort of a waterproof bag to sell for very little, or give out for free, at the desk in lieu of the plastic bags that the area is moving towards banning? and that we do need for wet days as patrons often forget them?

Volunteer Appreciation Luncheon will be held this month, Sunday the 30th from noon until 1:30 in the LeVanway Room. This year we will also be saying *Thank you* to Susan Harmon who is stepping down as the volunteer coordinator for the Homebound Program. We have 2 folks potentially interested in taking over. All staff are invited to the lunch, just let me know if you can come as soon as possible, as I want to make sure that there are enough settings etc ☺

I will be going on vacation October 10th thru the 26th.